



Licensing Sub-Committee

Date: Thursday, 4 April 2024
Time: 10.00 am
Venue: Council Chamber, County Hall, Dorchester, DT1 1XJ

Members (Quorum: 3)
Jon Andrews, Les Fry and Sarah Williams

Chief Executive: Matt Prosser, County Hall, Dorchester, Dorset DT1 1XJ

For more information about this agenda please contact Democratic Services
Meeting Contact 01305 224877 john.miles@dorsetcouncil.gov.uk

Members of the public are welcome to attend this meeting, apart from any items listed in the exempt part of this agenda.

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Agenda

| Item | | Pages |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 1. | ELECTION OF CHAIRMAN AND STATEMENT FOR THE PROCEDURE OF THE MEETING | 3 - 6 |
| | To elect a Chairman for the meeting and the Chairman to present and explain the procedure for the meeting. | |
| 2. | APOLOGIES | |
| | To receive any apologies for absence. | |
| 3. | DECLARATIONS OF INTEREST | |
| | To disclose any pecuniary, other registrable or non-registrable interests as set out in the adopted Code of Conduct. In making their disclosure councillors are asked to state the agenda item, the nature of the interest and any action they propose to take as part of their declaration. If required, further advice should be sought from the Monitoring Officer in advance of the meeting. | |

4. URGENT ITEMS

To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) b) of the Local Government Act 1972. The reason for the urgency shall be recorded in the minutes.

5. DORSOM, SEABOROUGH MANOR FARM, BEAMINSTER, DT8 3QY 7 - 84

An application has been made for a new premises licence for a festival to be known as Dorsom at Seaborough Manor Farm, Beaminster. The application has been out to public consultation and has attracted relevant representations. A Licensing Sub Committee must consider the application and representations at a public hearing.

6. EXEMPT BUSINESS

There are no exempt items scheduled for this meeting.



THE LICENSING ACT 2003 (HEARINGS) REGULATIONS 2005

Rights of a Party

1. A party has the right to attend the hearing and may be represented by any person.
2. A party is entitled to give further information where the authority has asked for clarification.
3. A party can question another party, and/or address the authority, with consent of the authority.

Failure to Attend

4. If the authority is informed a party does not wish to attend, the hearing may proceed in their absence.
5. If a party has not indicated their attendance and fails to attend the hearing may be adjourned if considered in the public interest, or hold the hearing ensuring the party's representation is considered.
6. Where the authority adjourns the hearing it shall notify the parties of the date, time and place.

Procedural Information

7. At the start of the hearing, the authority shall explain the procedure which it proposes to follow and shall consider any request for permission for another person to appear at the hearing.
8. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that it is required.
9. The authority will allow the parties an equal maximum period of time in which to speak.
10. The authority may require any person behaving disruptively to leave, and may refuse that person to return, but such a person may, before the end of the hearing, submit in writing information they would have been entitled to give orally had they not been required to leave.

FOOTNOTE:

In relation to all other matters governed by the Licensing Act 2003 (Hearings) Regulations 2005 any party or their representative may contact the Licensing Services at Dorset Council and they will be provided with a full copy of the regulations on request.

LICENSING SUB-COMMITTEE PROCEDURE

1. At the start of the meeting the Chairman will introduce:
 - the members of the sub-committee
 - the council officers present
 - the parties and their representatives
2. The Chairman will then deal with any appropriate agenda items.
3. The Licensing Officer will be asked to outline the details of the application, including details of any withdrawn representations.
4. The applicant or their representative is then invited to present their case.
5. Committee members will be invited to ask questions.
6. Where appropriate the Responsible Bodies e.g. representatives of Police, Fire Services, Environmental Services or Trading Standards will be invited to address the sub-committee on any relevant representations they may have.
7. The Chairman may then allow an opportunity for questions.
8. The Chairman will ask any person who has made representations, who have already expressed a wish to do so, to address the sub-committee. The sub-committee will have read all the papers before them, including any letters of representation. Members of the public are asked to keep their comments concise and to the point.
9. All parties will be given the opportunity to “sum up” their case.
10. The Chairman will ask the Legal Advisor if all relevant points have been addressed before advising all parties present that the sub-committee will withdraw from the meeting to consider its decision in private. The sub-committee will be accompanied by the Democratic Services Officer and the Legal Advisor can be called upon to offer legal guidance.
11. The Chairman will:
 - advise when the sub-committee’s decision will be confirmed in writing.
 - Inform those present of their right to appeal to the Magistrates’ Court.

NOTE

The Chairman may vary this procedure, as circumstances require but will have regard to the rules of natural justice and the Licensing Act 2003 (Hearings) Regulations 2005.

The meeting will take place in public. However, the public can be excluded from all or part of the meeting where the sub-committee considers that the public interest in so doing outweighs the public interest in the meeting or that part of the meeting, taking place in public.

Under no circumstances must the parties or their witnesses offer the sub-committee information in the absence of the other parties.

The Chairman and the Sub-Committee have discretion whether to allow new information or documents to be submitted and read at the meeting.

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Licensing Sub Committee

4 April 2024

**Dorsom, Seaborough Manor Farm,
Beaminster, DT8 3QY**

For Decision

Portfolio Holder: Cllr L Beddow, Culture and Communities

Local Councillor(s): Cllr S Ward

Executive Director: Jan Britton, Executive Lead of Place

Report Author: Aileen Powell

Job Title: Licensing Team Leader

Tel: 01258 484022

Email: aileen.powell@dorsetcouncil.gov.uk

Report Status: Public

Brief Summary: An application has been made for a new premises licence for a festival to be known as Dorsom at Seaborough Manor Farm, Beaminster. The application has been out to public consultation and has attracted relevant representations. A Licensing Sub Committee must consider the application and representations at a public hearing.

Recommendation: The Sub-Committee determines the application in the light of written and oral evidence and resolves to take such steps as it considers appropriate and proportionate for the promotion of the licensing objectives of;

- a) The prevention of crime and disorder
- b) The prevention of public nuisance
- c) Public safety
- d) The protection of children from harm

The steps that the Sub-Committee may take are:

- a) to grant the licence subject to such conditions as the authority considers appropriate for the promotion of the licensing objectives, and the mandatory conditions;
- b) to exclude from the scope of the licence any of the licensable activities to which the application relates;
- c) to refuse to specify a person in the licence as the designated premises supervisor;
- d) to reject the application.

Reason for Recommendation: The Sub-Committee must consider the oral representations and information given at the hearing before reaching a decision.

1. Background

- 1.1 Section 4 of the Licensing Act 2003 sets out the duties of the Licensing Authority, it sets out that a Council's licensing functions must be carried out with a view to promoting the four licensing objectives of:
- (a) the prevention of crime and disorder;
 - (b) public safety;
 - (c) the prevention of public nuisance; and
 - (d) the protection of children from harm.
- 1.2 All applications and decisions are made with due regard to the [Licensing Act 2003](#) (the Act), the [Revised Guidance issued under Section 182 of the Licensing Act 2003](#) (the Guidance) and the [Dorset Council Statement of Licensing Policy](#) (the Policy).

2. Details of the application

- 2.1 Hoptails Ltd has made an application for a new premises licence for Dorsom at Seaborough Manor Farm, Beaminster. The application and plan can be found at Appendix 1.
- 2.2 The description of the premises within the application form is:

“The premises being licensed is an area of farmland, comprising a licensed area for the provision of entertainment and licensable activities, adjacent to an additional unlicensed area dedicated to car parking.

DORSOM will be a music festival providing a broad and eclectic range of popular music, specifically intended to appeal to a wide audience of varied musical tastes.

Patrons catering needs will be provided for within the event with the provision of hot and cold food and drink throughout the event.
5000 tickets will be available in 2024, with the applicant aiming to develop the event in future years.

Therefore, the application is submitted to authorise licensable activities for one event per annum, with this year's event planned for Thursday 18 – Sunday 21 July 2024, and future events taking place on one consecutive Thursday, Friday, Saturday and Sunday in July annually.

This clearly specified timescale ensures the licence makes provision for the change of dates moving one day each year, but ensures the licence authorises a maximum of one festival per annum.

A copy of the draft event overview is provided with this application, however, as the attached operating schedule sets out, the event plan is to be developed as the event grows and with regard to advice and guidance of all regulatory authorities through the Safety Advisory Group.

The high quality and comprehensive operating schedule demonstrates the detailed approach to planning the event, with safety and compliance being the paramount concern.

Through its consultant, The Licensing Guys Ltd, the applicant wishes to engage fully with all responsible authorities and other interested parties.

Should any person wish to discuss any aspect of the application or proposed activities, early contact and dialogue would be welcomed.”

2.3 The application is to permit:

Live music (outdoors)

| | |
|----------|-----------------|
| Thursday | 1500-0000 hours |
| Friday | 1000-0000 hours |
| Saturday | 1000-0000 hours |

Recorded music (outdoors)

| | |
|----------|-----------------|
| Thursday | 1500-0000 hours |
| Friday | 1200-0300 hours |
| Saturday | 1200-0300 hours |

Late night refreshment (outdoors)

| | |
|----------|-----------------|
| Thursday | 2300-0300 hours |
| Friday | 2300-0300 hours |
| Saturday | 2300-0300 hours |

Supply of alcohol (on the premises)

| | |
|----------|-----------------|
| Thursday | 1200-0300 hours |
| Friday | 1000-0300 hours |
| Saturday | 1000-0300 hours |

- 2.4 The operating schedule contains the steps which the applicant will take to promote the licensing objectives. These steps would be converted into enforceable conditions if a licence is granted. Proposed conditions, with wording slightly amended from the operating schedule, together with conditions agreed with Environmental Protection and the applicant are attached at Appendix 2. Officers note that the description on the application states that there will be one event each year sometime in July. However, no condition has been proposed to limit the number of events per year.

3 Responsible Authorities

- 3.1 Section 13 of the Licensing Act contains the list of Responsible Authorities who must be consulted on each application. Dorset Police, Dorset and Wiltshire Fire Service, Public Health Dorset, the Immigration Authority, Dorset Council Trading Standards, Dorset Council Children’s Services, Dorset Council Planning, Dorset Council Licensing, Dorset Council Environmental Protection and Dorset Council Health and Safety have all been consulted.
- 3.2 Dorset Police have made a representation under the Public Safety and Prevention of Crime and Disorder Licensing Objective, in relation to

infrastructure surrounding the venue given the number of potential attendees and sale of alcohol which could lead to excessive drinking and anti-social behaviour. Their representation can be found at Appendix 3.

- 3.3 There were no representations received from any of the other Responsible Authorities. Although reworded conditions were proposed by Environmental Protection which have been agreed and are included in a proposed set of conditions at Appendix 2.

4 Representations from other persons

- 4.1 The Licensing Act 2003 Section 182 Guidance (the Guidance) sets out at 8.13 the role of “other persons”:

“As well as responsible authorities, any other person can play a role in a number of licensing processes under the 2003 Act. This includes any individual, body or business entitled to make representations to licensing authorities in relation to applications for the grant, variation, minor variation or review of premises licences and club premises certificates, regardless of their geographic proximity to the premises. In addition, these persons may themselves seek a review of a premises licence. Any representations made by these persons must be ‘relevant’, in that the representation relates to one or more of the licensing objectives. It must also not be considered by the licensing authority to be frivolous or vexatious. In the case of applications for reviews, there is an additional requirement that the grounds for the review should not be considered by the licensing authority to be repetitious. Chapter 9 of this guidance (paragraphs 9.4 to 9.10) provides more detail on the definition of relevant, frivolous and vexatious representations.

- 4.4 The Guidance states at paragraph 9.4 what a “relevant” representation is;

“A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives.”

- 4.1 There are eight relevant representations received from members of the public and one from Broadwindsor Parish Council. The representations relate to the licensing objectives of the Prevention of Crime and Disorder, Public Safety, the Prevention of Public Nuisance, and Protection of Children from Harm. The concerns raised were in relation to alcohol and drugs, noise levels and concerns to the proximity of the River Axe and safety of patrons. The representations can be found at Appendix 4, together with any responses from the applicant.

5. Considerations

- 5.1 Paragraphs 9.42 to 9.44 of the Guidance sets how the Licensing Authority should decide what actions are appropriate.

“9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority’s determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

9.44 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination.”

- 4.3 The legislation provides clear focus on the promotion of the four statutory objectives which must be addressed when licensing functions are undertaken. The Licensing Act 2003 Section 182 Guidance (the Guidance) refers to the licensing objective of Public Safety at paragraphs 2.8 to 2.10 and 2.16 “Ensuring Safe Departure of those using the premises”:

2.8 “Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person’s health more generally, but it should not be the purpose of the

condition as this would be outside the licensing authority's powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.

2.9 A number of matters should be considered in relation to public safety. These may include:

- Fire safety;*
- Ensuring appropriate access for emergency services such as ambulances;*
- Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);*
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;*
- Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);*
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles;*
- Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs 2.12-2.13, and Chapter 10; and*
- Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).*

2.10 The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. As set out in Chapter 8 (8.38- 8.46), applicants should consider when making their application which steps it is appropriate to take to promote the public safety objective and demonstrate how they achieve that

Ensuring safe departure of those using the premises

2.16 Licence holders should make provision to ensure that premises users safely leave their premises. Measures that may assist include:

- Providing information on the premises of local taxi companies who can provide safe transportation home; and*
- Ensuring adequate lighting outside the premises, particularly on paths leading to and from the premises and in car parks.*

6 Financial Implications

Any decision of the Sub Committee could lead to an appeal by any of the parties involved that could incur costs.

7 Environment, Climate & Ecology Implications

None.

8 Well-being and Health Implications

None

9 Other Implications

None

10 Risk Assessment

HAVING CONSIDERED: the risks associated with this decision; the level of risk has been identified as:

Current Risk: Medium

Residual Risk: Medium

11 Equalities Impact Assessment

Not applicable

12 Appendices

Appendix 1 – Application and Plan

Appendix 2 – Proposed Conditions

Appendix 3 – Representations from Statutory Authorities

Appendix 4 – Representations from Interested Parties

13 Background Papers

[Licensing Act 2003](#)

[Home Office Guidance issued under Section 182 of the Licensing Act 2003](#)

[Dorset Council Statement of Licensing Policy 2021](#)

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Application for a premises licence to be granted under the Licensing Act 2003

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Hoptails Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

| | | | |
|--------------------------------------------------------------------------------------|------------|-----------------|---------|
| Postal address of premises or, if none, ordnance survey map reference or description | | | |
| Seaborough Manor Farm | | | |
| Post town | Beaminster | Postcode | DT8 3QY |

| | |
|-----------------------------------------|--------------------|
| Telephone number at premises (if any) | |
| Non-domestic rateable value of premises | £ Not Rated |

Part 2 - Applicant details

Please state whether you are applying for a premises licence as:
Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

| |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Name</p> <p>Hoptails Ltd</p> |
| <p>Address</p> <p>Patson Hill Farm Patson Hill Sherborne Dorset DT9 4SY</p> |
| <p>Registered number (where applicable)</p> <p>14926626</p> |
| <p>Description of applicant (for example, partnership, company, unincorporated association etc.)</p> <p>Private Limited Company</p> |

Telephone number (if any)

██████████ (Application enquiries to The Licensing Guys – details below)

E-mail address

██████████ (Application enquiries to The Licensing Guys – details below)

Part 3 Operating Schedule

When do you want the premises licence to start?

| DD | MM | YYYY |
|----|----|------|
| 1 | 3 | 03 |
| 2 | 0 | 24 |

If you wish the licence to be valid only for a limited period, when do you want it to end?

| DD | MM | YYYY |
|----|----|------|
| | | |
| | | |

Please give a general description of the premises (please read guidance note 1)

The premises being licensed is an area of farmland, comprising a licensed area for the provision of entertainment and licensable activities, adjacent to an additional unlicensed area dedicated to car parking.

DORSOM will be a music festival providing a broad and eclectic range of popular music, specifically intended to appeal to a wide audience of varied musical tastes.

Patrons catering needs will be provided for within the event with the provision of hot and cold food and drink throughout the event.

5000 tickets will be available in 2024, with the applicant aiming to develop the event in future years.

Therefore, the application is submitted to authorise licensable activities for one event per annum, with this year's event planned for Thursday 18 – Sunday 21 July 2024, and future events taking place on one consecutive Thursday, Friday, Saturday and Sunday in July annually.

This clearly specified timescale ensures the licence makes provision for the change of dates moving one day each year, but ensures the licence authorises a maximum of one festival per annum.

A copy of the draft event overview is provided with this application, however, as the attached operating schedule sets out, the event plan is to be developed as the event grows and with regard to advice and guidance of all regulatory authorities through the Safety Advisory Group.

The high quality and comprehensive operating schedule demonstrates the detailed approach to planning the event, with safety and compliance being the paramount concern.

Through its consultant, The Licensing Guys Ltd, the applicant wishes to engage fully with all responsible authorities and other interested parties.

Should any person wish to discuss any aspect of the application or proposed activities, early contact and dialogue would be welcomed.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

5000 - 9999

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

| Plays Standard days and timings (please read guidance note 7) | | | <u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
|-------------------------------------------------------------------------|-------|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|
| Day | Start | Finish | | Outdoors | |
| | | | | Both | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for performing plays</u> (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

B

| Films Standard days and timings (please read guidance note 7) | | | Will the exhibition of films take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
|------------------------------------------------------------------|-------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|
| | | | | Outdoors | |
| Day | Start | Finish | | Both | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

C

| | | | |
|------------------------------------------------------------------------------------------|-------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Indoor sporting events Standard days and timings (please read guidance note 7) | | | <u>Please give further details</u> (please read guidance note 4) |
| Day | Start | Finish | |
| Mon | | | <u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5) |
| Tue | | | |
| Wed | | | |
| Thur | | | <u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6) |
| Fri | | | |
| Sat | | | |
| Sun | | | |

D

| Boxing or wrestling entertainments Standard days and timings (please read guidance note 7) | | | <u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
|------------------------------------------------------------------------------------------------------|-------|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|
| Day | Start | Finish | | Outdoors | |
| | | | | Both | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

E

| | | | | | |
|------------------------------------------------------------------------------|-------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---|
| Live music Standard days and timings (please read guidance note 7) | | | <u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
| | | | | Outdoors | ✓ |
| | | | | Both | |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 4) | | |
| Mon | | | | | |
| Tue | | | Live music provision relates to performances on the main stage. | | |
| Wed | | | <u>State any seasonal variations for the performance of live music</u> (please read guidance note 5) | | |
| Thur | 15:00 | 00:00 | | | |
| Fri | 10:00 | 00:00 | <u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | 10:00 | 00:00 | | | |
| Sun | | | | | |

F

| | | | | | |
|----------------------------------------------------------------------------------|-------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---|
| Recorded music Standard days and timings (please read guidance note 7) | | | <u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
| | | | | Outdoors | ✓ |
| | | | | Both | |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 4) | | |
| Mon | | | | | |
| Tue | | | <u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) | | |
| Wed | | | | | |
| Thur | 15:00 | 00:00 | <u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Fri | 12:00 | 03:00 | | | |
| Sat | 12:00 | 03:00 | | | |
| Sun | | | | | |

G

| Performances of dance Standard days and timings (please read guidance note 7) | | | Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | |
|-----------------------------------------------------------------------------------------|-------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|
| Day | Start | Finish | | Outdoors | |
| | | | | Both | |
| Mon | | | Please give further details here (please read guidance note 4) | | |
| Tue | | | | | |
| Wed | | | State any seasonal variations for the performance of dance (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

H

| | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------|-------|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|
| Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7) | | | Please give a description of the type of entertainment you will be providing | | |
| Day | Start | Finish | <u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
| Mon | | | | Outdoors | |
| | | | | Both | |
| Tue | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Wed | | | | | |
| Thur | | | <u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5) | | |
| Fri | | | | | |
| Sat | | | <u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sun | | | | | |

I

| Late night refreshment Standard days and timings (please read guidance note 7) | | | Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | |
|-----------------------------------------------------------------------------------------|-------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---|
| Day | Start | Finish | | Outdoors | ✓ |
| | | | | Both | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) Hot drinks and food will be available at all times alcohol is for sale. | | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5) | | |
| Thur | 23:00 | 03:00 | | | |
| Fri | 23:00 | 03:00 | <u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | 23:00 | 03:00 | | | |
| Sun | | | | | |

J

| | | | | | |
|-------------------------------------------------------------------------------------|-------|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---|
| Supply of alcohol Standard days and timings (please read guidance note 7) | | | Will the supply of alcohol be for consumption – please tick (please read guidance note 8) | On the premises | ✓ |
| | | | | Off the premises | |
| | | | | Both | |
| Day | Start | Finish | State any seasonal variations for the supply of alcohol (please read guidance note 5) | | |
| Mon | | | | | |
| Tue | | | | | |
| Wed | | | | | |
| Thur | 12:00 | 03:00 | | | |
| Fri | 10:00 | 03:00 | | | |
| Sat | 10:00 | 03:00 | | | |
| Sun | | | | | |
| | | | Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) | | |

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

| | |
|------------------------------------------------------------|------------------|
| Name Samuel Cabell | |
| Date of birth ██████████ | |
| Address ████████████████████████████████████████ | |
| Postcode | ████████ |
| Personal licence number (if known) | 68884 |
| Issuing licensing authority (if known) | Somerset Council |

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

| | | | |
|---------------------------------------------------------------------------------------------------------|-------|--------|---------------------------------------------------------------------------|
| Hours premises are open to the public Standard days and timings (please read guidance note 7) | | | <u>State any seasonal variations</u> (please read guidance note 5) |
| Day | Start | Finish | |
| Mon | | | |
| Tue | | | |
| Wed | | | |
| Thur | 15:00 | 00:00 | |
| Fri | 00:01 | 00:00 | |
| Sat | 00:01 | 00:00 | |
| Sun | 00:01 | 13:00 | |
| | | | |

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives

Please see attached operating schedule.

b) The prevention of crime and disorder

Please see attached operating schedule.

c) Public safety

Please see attached operating schedule.

d) The prevention of public nuisance

Please see attached operating schedule.

e) The protection of children from harm

Please see attached operating schedule.

Checklist:

Please tick to indicate agreement

| | | |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| • | I have made or enclosed payment of the fee. | X |
| • | I have enclosed the plan of the premises. | X |
| • | I have sent copies of this application and the plan to responsible authorities and others where applicable. | |
| • | I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. | X |
| • | I understand that I must now advertise my application. | X |
| • | I understand that if I do not comply with the above requirements my application will be rejected. | X |
| • | [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). | |

DORSOM – Music Festival, Beaminster **Proposed Operating Schedule**

General

1. All staff shall wear clothing which identifies them as members of staff of the premises.
2. A HSE Compliant Industrial High Response First Aid Kit for 21-50 people must be located within the licensed area and be readily available to all staff at all times.

Each such kit shall contain:

- 1 x Guidance Leaflet
- 60 x Wash-proof Plasters
- 6 x Eye Pads with Bandage
- 8 x Triangular Bandages
- 12 x Safety Pins
- 16 x Assorted Sterile Dressings
- 20 Moist Wipes
- 3 Pairs Disposable Gloves

Electrical & Gas Installations

3. All electrical wiring and distribution systems shall be tested prior to each event and signed off by a competent person whose name is shown within the Local Authority Building Control Part P Competent Persons Register.
4. (<http://www.competentperson.co.uk/search.asp>). The 'sign off' certificate shall be produced to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or Police on demand.
5. All portable electrical equipment shall be powered through a sensitive earth leakage protection system (residual current device) having a rated residual operating current not exceeding 30 milliamps and a maximum operating limit of 30 milliseconds.
6. Any and all gas appliances used at the event must be tested prior to each event and signed off by a competent person whose name appears within the current Gas Safety register (GSR). The 'sign off' certificate shall be produced to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or Police on demand.

Event Safety Coordinator:

7. The Premises Licence Holder will appoint an Event Safety Coordinator to plan, coordinate and supervise safety measures.
2. The Event Safety Coordinator will be responsible for:
 - Monitoring of contractors
 - Liaison with contractors
 - Checking of method statements and risk assessments
 - Preparation and monitoring of site rules
 - Safety inspections and audits
 - Collection and checking of completion certificates
 - Communication of safety information to contractors and employees
 - Monitoring and coordinating safety performance
 - Coordinating safety in response to a major incident

- Liaison with nominated officers from the Licensing Authority.

Electrical wiring and distribution systems:

8. Temporary electrical wiring and distribution systems shall be signed off by a competent person prior to any licensable activity taking place at the premises. The competent person must be a member of a recognised electrical association such as NICEIC, NAPIT, ECA or other association as agreed by the licensing authority. The sign-off certificates shall be available for inspection by an authorised officer at all times during the event.
9. Any additional electrical work required after the event has commenced shall be signed off by a competent person. The competent person must be a member of a recognised electrical association such as NICEIC, NAPIT, ECA or other association as agreed by the licensing authority. The sign off certificates shall be available for inspection by an authorised officer at all times during the event.

Structures:

10. The Premises Licence Holder will ensure that all temporary structures and any other elements of infrastructure or artistic installation have been inspected and signed off as being safe prior to the commencement of its use.
11. The premises licence holder must submit arrangements to the satisfaction of the Responsible Authorities in respect of capacity management.
12. All enclosed structures that the public have entry to will have designated entry/exit points. The numbers of these entry/exit points will be determined by the occupancy capacity and will be listed in the Tent Exit Calculation document submitted in the EMP. N.B. In this licence "enclosed structures" are classed as a structure whether tented or not, which has less than 25% of its sides open to the atmosphere (excluding entrances and exits) and which are accessible to the public when regulated entertainment is provided.

Special Effects:

13. The installation and use of laser beams, pyrotechnics or real flames, explosive or highly flammable or smoke/foam producing agent, for any purpose shall not be permitted without prior notification to the Licensing Authority. A detailed description of the method of use, shall be made to the Licensing Authority not less than 14 days prior to the day on which the above equipment is to be used.

Lanterns:

14. Paper lanterns will not be sold on site and will be listed within the ticketing terms and conditions as items that may not be brought to the venue.

Sanitary Facilities:

15. Sanitation Management Strategy will be provided to the satisfaction of the Council's Environmental Health Team at least 21 days prior to commencement of each Event.

16. The dates of the annual event will be notified to the Safety Advisory Group (SAG) at least three (3) months prior to the event taking place or such lesser period as is agreed by the SAG.
17. The Premises Licence Holder or a delegated person (in writing) must be on the licensed premises and available to the Responsible Authorities and the Licensing Authority at all times when licensable activities are taking place.
18. Details of the Premises Licence Holder or his Deputy who is on duty when licensable activities are undertaken shall be recorded, on these premises, at the time. These records shall be made available to the Licensing Authority or a Responsible Authority on demand. Such record shall be kept for a period of 12 months after the end of licensable activities. This information post event must be provided to the Licensing Authority or a Responsible Authority within 24 hours of the request.
19. At all times there shall be one personal licence holder on these premises for each bar during the times it is open for the sale and supply of alcohol.
20. A schedule will be provided of details of the personal licence holder who is on duty and their areas of responsibilities when licensable activities are undertaken on these premises at that time. This will be made available to the Licensing Authority and or other responsible authority during the period of the event on demand. Such record shall be kept for a period of 12 months after the end of licensable activities. This information must be provided to the Licensing Authority or a Responsible Authority within 24 hours of the request.

Event Management Plan

21. An Event Management Plan (EMP) will be prepared for the location where the event will take place. A draft of the EMP will be produced 3 months prior to the first day of the first event to take place each year and will be submitted to the Licensing Authority and all members of the Safety Advisory Group (SAG).
22. Following consultation with the SAG, the Licensing Authority shall notify the premises licence holder in writing that the draft EMP is acceptable or unacceptable within 14 days of receipt. Where notification is not received the draft EMP shall be deemed by the Premise Licence Holder to be agreed.
23. The Event shall not take place until the draft Event Management Plan has been agreed by the Licensing Authority in consultation with the SAG. Once agreed no change shall be made to the draft EMP without the agreement of the Licensing Authority. This EMP will be the standard EMP for each event taking place at the site.
24. The final EMP for each year will be submitted to the Licensing Authority and all the SAG at least 14 days prior to the first day of the first event of each year. No further changes shall take place to this document without the agreement of the SAG.
25. The EMP will be a working document providing details of how the festival is to be conducted and how safety issues, identified in the event risk assessment, are to be addressed. The EMP will include an event risk assessment and provide specific details on the following areas - if assessed required - due to the proposed activities to take place:
 - Health and Safety Responsibilities
 - Venue and Site Design
 - Fire Safety

- Major Incident Planning (Emergency planning)
- Communication
- Crowd Management (including steward and security numbers and their roles)
- Transport
- Management Structures
- Barriers
- Electrical Installations and Lighting
- Food and Alcohol
- Water
- Merchandising and Special Licensing
- Amusements,
- Attractions and Promotional displays
- Sanitary Facilities
- Waste Management
- Sound: Noise and Vibration
- Special Effects, Fireworks and Pyrotechnics
- Camping
- Facilities for People with disabilities
- Medical, Ambulance and First Aid Management
- Information and Welfare
- Children - including Lost Children's Policy
- Performers
- TV and Media

Each event must take place in accordance with the Final agreed EMP.

Prevention of Crime and Disorder

26. CCTV (IF FITTED) will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition.
- a) Cameras shall encompass all ingress and egress to the event and areas where the sale/ supply of alcohol occurs.
 - b) Equipment MUST be maintained in good working order, be correctly time and date stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand.
 - c) The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in recordable media format, on request to Police or an officer of any of the responsible authorities.
 - d) The Recording equipment and storage/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational event log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.
27. In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number '101' immediately.

Security Personnel

28. The Premises Licence Holder or DPS or a person nominated by them in writing for the purpose will employ SIA door staff on a risk assessed basis. The risk assessment shall be in writing and shall be made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police.
29. All existing staff shall be trained within one month of the event date annually, and all new staff shall be trained within one month of taking up employment. All existing staff to be trained within three months of this condition appearing on this licence. All staff shall be re-trained six monthly thereafter. The training shall include:
- a) Drugs Awareness
 - b) Conflict resolution
 - c) Refusing sales - Underage
 - d) Refusing sales - Intoxicated

Training records shall be kept on the premises which shall show the area of training covered, the date of the training, the name of the person and shall be signed by the trainer and trainee. The records shall be produced to the police or officer of a responsible authority (as defined by Section 13 of the Licensing Act 2003) on request.

30. A written or electronic register of refusals will be kept including a description of the people who have been unable to provide required identification to prove their age. Such records shall be kept for a period of 12 months and will be produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) during the event.
31. An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date it occurred. It will made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Trading Standards Officer or the Police, which must record the following:

- a) all crimes (relevant to the licensing objectives) reported to the venue.
- b) all ejections of patrons
- c) any complaints (relevant to the licensing objectives) received.
- d) any incidents of disorder
- e) seizures of drugs or offensive weapons
- f) any faults in the CCTV (IF FITTED) system or searching equipment.
- g) any visit by a relevant authority or emergency service

32. No open containers of alcohol will be removed from the licensable area of the premises.

33. When licensed to be open after midnight for licensable activities, there will be no new customer entry to the premises or re-entry to the premises after midnight.

Numbers of Event Personnel

34. The Premises Licence Holder will employ Security Industry Authority (SIA) door supervisors for each event.

35. The Premises Licence Holder or DPS or a person nominated by them in writing for the purpose, shall maintain a register of door supervisors which shall be kept on the premises showing the names and addresses of the door supervisors and their SIA badge numbers. The register shall be made available on demand for inspection by Police, Licensing Authority or an authorised officer of the Security Industries Authority.

36. No person under the age of 18 years will be employed as stewarding personnel.

37. No person under the age of 21 years will be employed as SIA badged staff.

Security Uniforms and Security Logs:

38. All security and stewarding personnel will be readily identifiable by means of hi-vis jacket or vest.

39. No person shall perform the role of stewarding personnel without wearing Hi-Vis attire and all plain clothes security personnel shall carry an identity badge issued by the Premises Licence Holder confirming that they are security personnel which shall be produced to a member of the Licensing Authority or Police on demand

Security Uniforms and Security Logs:

40. An incident log must be kept at the event, and made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), Police or any officer of a responsible authority, which must record the following:

- a) all crimes reported to the venue (relevant to the licensing objectives).
- b) all ejections of patrons
- c) any complaints received (relevant to the licensing objectives)
- d) any incidents of disorder
- e) seizures of drugs or offensive weapons
- f) any visit by a relevant authority or emergency service.

41. A generic Traffic Management Plan (TMP) will be drawn up for each event and will be provided to relevant agencies no later than 28 days prior to the first day of the first Event of the year. Such plan shall be agreed by the Safety Advisory Group.
42. The TMP will cover all aspects of vehicle and pedestrian access to and egress from the site during the 'load in and load out as well as for the Festival itself. The TMP will include arrangements for vehicle routes, emergency service routes, public transport, shuttle buses, taxis, pedestrian issues, a dispersal policy, car parking and a traffic signage plan. In addition, it will ensure that sufficient trained marshals are available for the management of public transport (for hire or reward) on site and in particular private hire or licensed taxis.

Public Safety

To avoid duplication, please refer to the 'General' section above which contains the public safety measures included in the operating schedule.

Prevention of Public Nuisance

43. A Noise Management strategy as approved by the Council's Environmental Health Team must be provided at least 21 days before the commencement of each event. The Premises Licence Holder must comply with the Noise Management Strategy.
44. Between 00:01 and 03:00hrs on all days of the event 'noise' from the event should not be 'audible or discernible' within any occupied permanent structure where people normally reside or sleep, when assessed with windows and doors closed. 'In these conditions; 'Noise' - is defined as sound which is created by entertainment consisting of either vocal (recorded or live) or instrumental music (recorded or live) or a combination of both. 'Audible or discernible' is defined as - noise which is distinct above the general hubbub of activity on the site which can be identified by the human ear as originating from discrete sources from the licensed site.
45. Any testing of sound equipment will not take place before 09.00hrs and will last for no more than 2 hours on any one day.
46. The Premises License Holder will maintain a noise log and this will be kept at the event and made available at all times for inspection by the Licensing Authority.
47. A manned noise "hot-line" will be installed and publicised so that local residents can report any noise issues directly to the Event Managers. All calls will be logged by time, location and contact number and address will be requested.

Protection of Children from harm

48. No person under the age of 18 years shall be permitted to be on the premises after 23:00hrs unless supervised by a person over the age of 18 years.
49. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on request of an authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Trading Standards Officer or the police.

50. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated.
51. No adult entertainment or services or activities must take place at the premises (Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).

Under 16s:

52. Any unaccompanied person under the age of 16 years found on the Licensed Premises will be accompanied to the Welfare Tent. This task will be undertaken by at least 2 members of staff.
53. No unaccompanied person under the age of 16 years shall be permitted on the Licensed Premises.

Data Barring Service (DBS) Check:

54. Any personnel whose role involves the looking after of children or vulnerable adults shall have a current enhanced DBS (dated within the 9 month period preceding the first day of each Event).
55. No person shall be involved in this role unless the enhanced DBS shows 'None Recorded' against the following categories:
 - a) Police Record of Convictions, Cautions, Reprimands and Warnings,
 - b) Information from the list held under Section 142 of the Education Act 2002,
 - c) ISA Children's Barred List Information
 - d) ISA Vulnerable Adults Barred List Information
 - e) Other relevant information disclosed at the Chief Police Officer(s) discretion

Lost Children Policy:

56. The goal of the Lost Children Policy is to reunite each lost child with its parents or guardians. However, if there is any evidence, concern or suspicion of abuse or neglect of children, then this must be reported to the appropriate authority.

Age Verification:

57. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the Licensing Authority, an authorised Trading Standards Officer or the Police. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least once every 5 metres behind any bar advertising the scheme operated.

58. In conjunction with the above, proof of the attainment of 25 years of age will be required through production of a PASS card, full or provisional photo card driving licence, or by a photo passport prior to any alcohol sale taking place or entry to age restricted areas.

59. Bar staff must ask for proof of age ID whenever the customer appears to be under 25. If there is any doubt as to the age of the customer, they will be refused service.

60. Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed stating that: It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 - Section 149 Licensing Act 2003.

61. The Designated Premises Supervisor will brief bar security staff in the arena and the bars that they should take reasonable steps to monitor the final destination of the drinks and where it would appear that supply is being made to a person under the age of 18 years take steps to prevent the consumption by that person.

62. No bar servers will be under 18.

63. The Designated Premises Supervisor, the bar manager and other bar supervisors will monitor the performance of the serving staff to ensure adherence to the licensing laws.

64. Any under-age persons who are found arriving at or on the Licensed Premises with, or having consumed, alcohol will have the alcohol confiscated by staff. The Event Safety Coordinator will exercise due diligence in safeguarding and discharging any duty of care towards any under-age persons who attempt any unauthorised access to the event.

65. A bar manager will be appointed for every two bars utilised and this person under the direction of the Designated Premises Supervisor will be fully in control of the sale of alcohol from that bar.

66. All staff shall be trained prior to undertaking any sale of alcohol on the premises. The training shall included:

- a. Drugs Awareness,
- b. Conflict resolution,
- c. Selling to under-age person,
- d. Selling to drunks.

Such training will be recorded, and records shall be kept at the premises which will be produced to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or Police on demand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Privacy Notice

The Licensing Service will store your personal data and share it with other agencies in accordance with Stroud District Council’s privacy policy Please see the Council’s website www.stroud.gov.uk/privacynotice . Section 1 to 10 is the Council’s general privacy notice and section 15 gives details for the Licensing Service.

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

| | |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Declaration | <ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15) |
| Signature | The Licensing Guys Ltd |
| Date | 13 February 2024 |
| Capacity | Licensing Consultant |

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

**The Licensing Guys,
Rural Enterprise Centre
Vincent Carey Road
Rotherwas Business Park**

| | | | |
|-----------|-----------------|----------|----------------|
| Post town | HEREFORD | Postcode | HR2 6FE |
|-----------|-----------------|----------|----------------|

| | |
|---------------------------|-------------------|
| Telephone number (if any) | [REDACTED] |
|---------------------------|-------------------|

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

licensing@thelicensingguys.com

EVENT NAME:

DorSom Festival

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STORYBOARD NAME:

story-1

EVENT LOCATION:

DT8 3QY

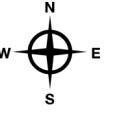
EXPORT DATE & TIME:

18/Jan/24 at 10:25

EXPORT REQUESTED BY:

Sam@hoptails.bar





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1mi (~1:3603)



KEY

-  Accessible Toilets (1)
-  Area Purple (1)
-  Bell Tent 5m (1)
-  Bungee Trampolines 30ftx30ft (1)
-  CUSTOM Size Tent - Silent Disco (1)
-  Campsite 1 - Campsite 1 (1)
-  Chair-o-Planes 46ft dia. (2)
-  Fast Food (1)
-  Food & Drinks (1)
-  Food Truck (3)
-  Heras/ Perimetre Fencing Orange (1)
-  Marquee - Food Trader (3)
-  Mirror Maze Area (1)
-  Pedestrian Bridge (3)
-  Route Vehicle Red (1)
-  Stage (1)
-  Toilets (Temporary) (1)

VIEW : Main Site

-  Area Lime (1)
-  Area Yellow (1)
-  Bell Tent 7m (12)
-  CUSTOM Size Tent - Comedy Tent (1)
-  CUSTOM Size Tent (1)
-  Campsite 2 - Campsite 2 (1)
-  Custom Fencing High (4)
-  Ferris Wheel 124ftx65ft (1)
-  Food Area - Little Jamaica (1)
-  Food Truck (2)
-  HopTails Bar - Hoptail Bar 1 (1)
-  Marquee Stretch 16x32 - Food Stretch 1 (1)
-  Paratrooper 55ftx60ft (1)
-  Porta Loos (60)
-  Show - Entertainment (1)
-  Ticket Check (1)
-  Trackway (4)
-  Area Pink - Main Arena (1)
-  Bell Tent 3m (12)
-  Box Office (1)
-  CUSTOM Size Tent - Dance Tent (1)
-  Campervan / Motorhome Camping - VIP Parking (1)
-  Carousel 50ftx50ft (1)
-  Custom Fencing Low (1)
-  Fire Pit (1)
-  Food Trailer (1)
-  Heras / Perimeter Fencing (4)
-  HopTails Bar - Hoptail Bar 2 (1)
-  Marquee Stretch 16x32 - Food Stretch 2 (1)
-  Parking Area Lime - Parking 2 (1)
-  Power point (7)
-  Staff and Production Camping - Staff Camping (1)
-  Toilet Trailer (4)
-  VIP Camping - VIP CAMPING (1)





























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KEY

-  Area Purple (1)
-  Bell Tent 5m (1)
-  CUSTOM Size Tent - Comedy Tent (1)
-  Campsite 1 - Campsite 1 (1)
-  Custom Fencing Low (1)
-  Parking Area Lime - Parking 2 (1)
-  Power point (2)
-  Ticket Check (1)

VIEW : Car Park

-  Area Yellow (1)
-  Bell Tent 7m (12)
-  CUSTOM Size Tent - Silent Disco (1)
-  Campsite 2 - Campsite 2 (1)
-  Heras / Perimeter Fencing (1)
-  Parking Area Yellow - Parking 1 (1)
-  Route Vehicle Red (1)
-  Trackway (5)
-  Bell Tent 3m (12)
-  Box Office (1)
-  Campervan / Motorhome Camping - VIP Parking (1)
-  Custom Fencing High (4)
-  Heras/ Perimetre Fencing Orange (1)
-  Porta Loos (40)
-  Staff and Production Camping - Staff Camping (1)
-  VIP Camping - VIP CAMPING (1)



DORSOM Music Festival, Seaborough Manor Farm, Beaminster, DORSET, DT8 3QT



-  Licensed Area
-  Exit
-  Entrance

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Appendix 2 Conditions Consistent with the Operating Schedule

General

1. All staff shall wear clothing which identifies them as members of staff of the premises.
2. A HSE Compliant Industrial High Response First Aid Kit for 21-50 people must be located within the licensed area and be readily available to all staff at all times.
Each such kit shall contain:
 - 1 x Guidance Leaflet
 - 60 x Wash-proof Plasters
 - 6 x Eye Pads with Bandage
 - 8 x Triangular Bandages
 - 12 x Safety Pins
 - 16 x Assorted Sterile Dressings
 - 20 Moist Wipes
 - 3 Pairs Disposable Gloves

Electrical & Gas Installations

3. All electrical wiring and distribution systems shall be tested prior to each event and signed off by a competent person whose name is shown within the Local Authority Building Control Part P Competent Persons Register.
4. A 'sign off' certificate shall be produced to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or Police on demand.
5. All portable electrical equipment shall be powered through a sensitive earth leakage protection system (residual current device) having a rated residual operating current not exceeding 30 milliamps and a maximum operating limit of 30 milliseconds.
6. Any and all gas appliances used at the event must be tested prior to each event and signed off by a competent person whose name appears within the current Gas Safety register (GSR). The 'sign off' certificate shall be produced to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or Police on demand.

Event Safety Coordinator:

7. The Premises Licence Holder will appoint an Event Safety Coordinator to plan, coordinate and supervise safety measures. The Event Safety Coordinator will be responsible for:
 - Monitoring of contractors
 - Liaison with contractors
 - Checking of method statements and risk assessments
 - Preparation and monitoring of site rules
 - Safety inspections and audits
 - Collection and checking of completion certificates
 - Communication of safety information to contractors and employees
 - Monitoring and coordinating safety performance
 - Coordinating safety in response to a Major Incident
 - Liaison with nominated officers from the Licensing Authority.

Appendix 2 Conditions Consistent with the Operating Schedule

Electrical wiring and distribution systems:

8. Temporary electrical wiring and distribution systems shall be signed off by a competent person prior to any licensable activity taking place at the premises. The competent person must be a member of a recognised electrical association such as NICEIC, NAPIT, ECA or other association as agreed by the licensing authority. The sign-off certificates shall be available for inspection by an authorised officer at all times during the event.
9. Any additional electrical work required after the event has commenced shall be signed off by a competent person. The competent person must be a member of a recognised electrical association such as NICEIC, NAPIT, ECA or other association as agreed by the licensing authority. The sign off certificates shall be available for inspection by an authorised officer at all times during the event.

Structures:

10. The Premises Licence Holder will ensure that all temporary structures and any other elements of infrastructure or artistic installation have been inspected and signed off as being safe prior to the commencement of its use.
11. The premises licence holder must submit arrangements to the satisfaction of the Responsible Authorities in respect of capacity management.
12. All enclosed structures that the public have entry to will have designated entry/exit points. The numbers of these entry/exit points will be determined by the occupancy capacity and will be listed in the Tent Exit Calculation document submitted in the EMP. N.B. In this licence "enclosed structures" are classed as a structure whether tented or not, which has less than 25% of its sides open to the atmosphere (excluding entrances and exits) and which are accessible to the public when regulated entertainment is provided.

Special Effects:

13. The installation and use of laser beams, pyrotechnics or real flames, explosive or highly flammable or smoke/foam producing agent, for any purpose shall not be permitted without prior notification to the Licensing Authority. A detailed description of the method of use, shall be made to the Licensing Authority not less than 14 days prior to the day on which the above equipment is to be used.

Lanterns:

14. Paper lanterns will not be sold on site and will be listed within the ticketing terms and conditions as items that may not be brought to the venue.

Sanitary Facilities:

15. Sanitation Management Strategy will be provided to the satisfaction of the Council's Environmental Health Team at least 21 days prior to commencement of each Event.

Appendix 2 Conditions Consistent with the Operating Schedule

Promotion of the Licensing Objectives

16. The dates of the annual event will be notified to the Safety Advisory Group (SAG) at least three (3) months prior to the event taking place or such lesser period as is agreed by the SAG.
17. The Premises Licence Holder or a delegated person (in writing) must be on the licensed premises and available to the Responsible Authorities and the Licensing Authority at all times when licensable activities are taking place.
18. Details of the Premises Licence Holder or his Deputy who is on duty when licensable activities are undertaken shall be recorded, on these premises, at the time. These records shall be made available to the Licensing Authority or a Responsible Authority on demand. Such record shall be kept for a period of 12 months after the end of licensable activities. This information post event must be provided to the Licensing Authority or a Responsible Authority within 24 hours of the request.
19. At all times there shall be one personal licence holder on these premises for each bar during the times it is open for the sale and supply of alcohol.
20. A schedule will be provided of details of the personal licence holder who is on duty and their areas of responsibilities when licensable activities are undertaken on these premises at that time. This will be made available to the Licensing Authority and or other responsible authority during the period of the event on demand. Such record shall be kept for a period of 12 months after the end of licensable activities. This information must be provided to the Licensing Authority or a Responsible Authority within 24 hours of the request.

Event Management Plan

21. An Event Management Plan (EMP) will be prepared for the location where the event will take place. A draft of the EMP will be produced 3 months prior to the first day of the first event to take place each year and will be submitted to the Licensing Authority and all members of the Safety Advisory Group (SAG).
22. Following consultation with the SAG, the Licensing Authority shall notify the premises licence holder in writing that the draft EMP is acceptable or unacceptable within 14 days of receipt. Where notification is not received the draft EMP shall be deemed by the Premise Licence Holder to be agreed.
23. The Event shall not take place until the draft Event Management Plan has been agreed by the Licensing Authority in consultation with the SAG. Once agreed no change shall be made to the draft EMP without the agreement of the Licensing Authority. This EMP will be the standard EMP for each event taking place at the site.
24. The final EMP for each year will be submitted to the Licensing Authority and all the SAG at least 14 days prior to the first day of the first event of each year. No further changes shall take place to this document without the agreement of the SAG.

Appendix 2 Conditions Consistent with the Operating Schedule

25. The EMP will be a working document providing details of how the festival is to be conducted and how safety issues, identified in the event risk assessment, are to be addressed. The EMP will include an event risk assessment and provide specific details on the following areas - if assessed required - due to the proposed activities to take place:
- Health and Safety Responsibilities
 - Venue and Site Design
 - Fire Safety
 - Major Incident Planning (Emergency planning)
 - Communication
 - Crowd Management (including steward and security numbers and their roles)
 - Transport
 - Management Structures
 - Barriers
 - Electrical Installations and Lighting
 - Food and Alcohol
 - Water
 - Merchandising and Special Licensing
 - Amusements,
 - Attractions and Promotional displays
 - Sanitary Facilities
 - Waste Management
 - Sound: Noise and Vibration
 - Special Effects, Fireworks and Pyrotechnics
 - Camping
 - Facilities for People with disabilities
 - Medical, Ambulance and First Aid Management
 - Information and Welfare
 - Children - including Lost Children's Policy
 - Performers
 - TV and Media
- Each event must take place in accordance with the Final agreed EMP.

Prevention of Crime and Disorder

26. CCTV (IF FITTED) will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition.
- a) Cameras shall encompass all ingress and egress to the event and areas where the sale/ supply of alcohol occurs.
- b) Equipment MUST be maintained in good working order, be correctly time and date stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand.
- c) The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in recordable media format, on request to Police or an officer of any of the responsible authorities.

Appendix 2 Conditions Consistent with the Operating Schedule

- d) The Recording equipment and storage/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational event log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.
27. In the event of technical failure of the CCTV equipment the Premises Licence holder or the DPS MUST report the failure to the Police on contact number '101' immediately.

Security Personnel

28. The Premises Licence Holder or DPS or a person nominated by them in writing for the purpose will employ SIA door staff on a risk assessed basis. The risk assessment shall be in writing and shall be made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police.
29. All existing staff shall be trained within one month of the event date annually, and all new staff shall be trained within one month of taking up employment. All existing staff to be trained within three months of this condition appearing on this licence. All staff shall be re-trained six monthly thereafter. The training shall include:
- a) Drugs Awareness
 - b) Conflict resolution
 - c) Refusing sales - Underage
 - d) Refusing sales - Intoxicated

Training records shall be kept on the premises which shall show the area of training covered, the date of the training, the name of the person and shall be signed by the trainer and trainee. The records shall be produced to the police or officer of a responsible authority (as defined by Section 13 of the Licensing Act 2003) on request.

30. A written or electronic register of refusals will be kept including a description of the people who have been unable to provide required identification to prove their age. Such records shall be kept for a period of 12 months and will be produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) during the event.
31. An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date it occurred. It will made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Trading Standards Officer or the Police, which must record the following:
- a) all crimes (relevant to the licensing objectives) reported to the venue.
 - b) all ejections of patrons
 - c) any complaints (relevant to the licensing objectives) received.
 - d) any incidents of disorder
 - e) seizures of drugs or offensive weapons

Appendix 2 Conditions Consistent with the Operating Schedule

- f) any faults in the CCTV (IF FITTED) system or searching equipment.
- g) any visit by a relevant authority or emergency service
- 32. No open containers of alcohol will be removed from the licensable area of the premises.
- 33. When licensed to be open after midnight for licensable activities, there will be no new customer entry to the premises or re-entry to the premises after midnight.

Numbers of Event Personnel

- 34. The Premises Licence Holder will employ Security Industry Authority (SIA) door supervisors for each event.
- 35. The Premises Licence Holder or DPS or a person nominated by them in writing for the purpose, shall maintain a register of door supervisors which shall be kept on the premises showing the names and addresses of the door supervisors and their SIA badge numbers. The register shall be made available on demand for inspection by Police, Licensing Authority or an authorised officer of the Security Industries Authority.
- 36. No person under the age of 18 years will be employed as stewarding personnel.
- 37. No person under the age of 21 years will be employed as SIA badged staff.

Security Uniforms and Security Logs:

- 38. All security and stewarding personnel will be readily identifiable by means of hi-vis jacket or vest.
- 39. No person shall perform the role of stewarding personnel without wearing Hi-Vis attire and all plain clothes security personnel shall carry an identity badge issued by the Premises Licence Holder confirming that they are security personnel which shall be produced to a member of the Licensing Authority or Police on demand.

Security Uniforms and Security Logs:

- 40. An incident log must be kept at the event, and made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), Police or any officer of a responsible authority, which must record the following:
 - a) all crimes reported to the venue (relevant to the licensing objectives).
 - b) all ejections of patrons
 - c) any complaints received (relevant to the licensing objectives)
 - d) any incidents of disorder
 - e) seizures of drugs or offensive weapons
 - f) any visit by a relevant authority or emergency service.

Incident log records will be retained for a period of 12 months from the date it occurred.

Appendix 2 Conditions Consistent with the Operating Schedule

41. A generic Traffic Management Plan (TMP) will be drawn up for each event and will be provided to relevant agencies no later than 28 days prior to the first day of the first Event of the year. Such plan shall be agreed by the Safety Advisory Group.
42. The TMP will cover all aspects of vehicle and pedestrian access to and egress from the site during the 'load in and load out as well as for the Festival itself. The TMP will include arrangements for vehicle routes, emergency service routes, public transport, shuttle buses, taxis, pedestrian issues, a dispersal policy, car parking and a traffic signage plan. In addition, it will ensure that sufficient trained marshals are available for the management of public transport (for hire or reward) on site and in particular private hire or licensed taxis.

Public Safety

To avoid duplication, please refer to the 'General' section above which contains the public safety measures included in the operating schedule.

Prevention of Public Nuisance

43. The Premises Licence Holder shall draft, implement & abide by a Sound Management Strategy and Plan (SMS and SMP) with robust controls for the Prevention of Public Nuisance and compliance with the licensing conditions.
44. The Premises Licence Holder shall appoint a competent acoustic consultant (Member of the IOA or ANC) to produce, implement, and monitor a robust Sound Management Strategy (SMS) as an annexe to the Event Safety Management Plan (ESMP). The Licensee shall submit the SMP to authorised officers of the Dorset Council's (DC) Environmental Protection team no less than three months before the start of the event. The SMP shall detail the operating hours, location, orientation & description of sound systems, plus any significant sound sources proposed for the event. The SMS shall outline the proposed noise attenuation mechanisms employed during the event, including the monitoring locations and procedures to ensure that the Music Noise Level controls at noise-sensitive properties are complied with as best practicable. The SMS shall be subject to document control as agreed by the authorised officers of DC's Environmental Protection team before the event.
45. The Premises Licence Holder shall submit a draft SMP to the licensing authority for Environmental Health review and approval at least 28 days before the commencement of any licensable activity authorised by this licence.
46. The SMP shall be subject to document control.
47. The Premises Licence Holder will publish the contact information for a dedicated community helpline with telephone and email service at least 14 days before the event. The purpose of the helpline is to provide information and register complaints or concerns relating to noise, antisocial behaviour, traffic & access with the aim of resolution where appropriate and practicable. The helpline contact details shall be available on a dedicated community webpage. A leaflet informing the community of the event timing, community webpage and helpline contact information shall be delivered to addresses within 2km of the venue at least 14 days before the event. Social media channels shall include links to the public website. A copy of the leaflet shall be forwarded to the licensing authority within 14 days of the event.

Appendix 2 Conditions Consistent with the Operating Schedule

48. A competent acoustic consultant shall be on duty and on location when amplified music is in operation on site. The Premises Licence Holder and acoustic consultant shall have the capability and authority to override any sound systems in operation on site if required by authorised officers of Dorset Council's Environmental Protection team, Police or Licensing Authority.
49. The Premises Licence Holder shall deploy sound monitoring devices for the duration of the licensed event as agreed by the SMS and SMP, including the location, measurement parameters & data accessibility.
50. The Music Noise Level (MNL) controls applicable at the Noise Sensitive Premises identified shall be agreed with Dorset Council's Environmental Protection Team, following consultation with the Premises Licence Holder and their appointed acoustic consultant. The MNL control levels shall not be exceeded for the event duration without the prior agreement of authorised officers of Dorset Council's Environmental Protection team. In the event of extraordinary circumstances, authorised officers of Dorset Council's Environmental Protection team reserve the right to vary the noise control levels during the event where safe & reasonable.
51. To ensure compliance with the licence objective for the prevent of public nuisance, the regulated entertainment MNL shall abide by the following criteria, and this shall be explicit in the SMS and SMP:
 - a) The MNL shall not exceed the following levels between 09:00-23:00 at the agreed locations:
 - i) On the boundary of the Site Plan: 65dBA & 80dBC Leq 15'
 - ii) Outside the boundary of the site plan: 55dBA & 70dBC Leq 15'
 - b) The MNL shall not exceed the following levels between 23:00-09:00 at the agreed locations:
 - i) On the boundary of the Site Plan: 55dBA & 70dBC Leq 15'
 - ii) Outside the boundary of Site Plan: 45dBA & 60dBC Leq 15'
 - c) Amplified sound systems shall not be used outside the operating hours agreed in the SMP, except for public order or safety purposes.
52. Within 28 days of the event finishing, the Premises Licence Holder shall share an event report with Dorset Council's Environmental Protection Team. The report shall include the monitoring results, observations, complaints & actions.

Protection of Children from harm

53. No person under the age of 18 years shall be permitted to be on the premises after 23:00hrs unless supervised by a person over the age of 18 years.
54. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on request of an authorised person' (as defined by Section 13 of the Licensing Act2003), an authorised Trading Standards Officer or the police.
55. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated.

Appendix 2 Conditions Consistent with the Operating Schedule

56. No adult entertainment or services or activities must take place at the premises (Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).

Under 16s:

57. Any unaccompanied person under the age of 16 years found on the Licensed Premises will be accompanied to the Welfare Tent. This task will be undertaken by at least 2 members of staff.
58. No unaccompanied person under the age of 16 years shall be permitted on the Licensed Premises.

Data Barring Service (DBS) Check:

59. Any personnel whose role involves the looking after of children or vulnerable adults shall have a current enhanced DBS (dated within the 9 month period preceding the first day of each Event).
60. No person shall be involved in this role unless the enhanced DBS shows 'None Recorded' against the following categories:
 - a) Police Record of Convictions, Cautions, Reprimands and Warnings,
 - b) Information from the list held under Section 142 of the Education Act 2002,
 - c) ISA Children's Barred List Information
 - d) ISA Vulnerable Adults Barred List Information
 - e) Other relevant information disclosed at the Chief Police Officer(s) discretion

Lost Children Policy:

61. The goal of the Lost Children Policy is to reunite each lost child with its parents or guardians. However, if there is any evidence, concern or suspicion of abuse or neglect of children, then this must be reported to the appropriate authority.

Age Verification:

62. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the Licensing Authority, an authorised Trading Standards Officer or the Police. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least once every 5 metres behind any bar advertising the scheme operated.
63. In conjunction with the above, proof of the attainment of 25 years of age will be required through production of a PASS card, full or provisional photo card driving licence, or by a photo passport prior to any alcohol sale taking place or entry to age restricted areas.

Appendix 2 Conditions Consistent with the Operating Schedule

64. Bar staff must ask for proof of age ID whenever the customer appears to be under 25. If there is any doubt as to the age of the customer, they will be refused service.
65. Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed stating that: It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 - Section 149 Licensing Act 2003.
66. The Designated Premises Supervisor will brief bar security staff in the arena and the bars that they should take reasonable steps to monitor the final destination of the drinks and where it would appear that supply is being made to a person under the age of 18 years take steps to prevent the consumption by that person.
67. No bar servers will be under 18.
68. The Designated Premises Supervisor, the bar manager and other bar supervisors will monitor the performance of the serving staff to ensure adherence to the licensing laws.
69. Any under-age persons who are found arriving at or on the Licensed Premises with, or having consumed, alcohol will have the alcohol confiscated by staff. The Event Safety Coordinator will exercise due diligence in safeguarding and discharging any duty of care towards any under-age persons who attempt any unauthorised access to the event.
70. A bar manager will be appointed for every two bars utilised and this person under the direction of the Designated Premises Supervisor will be fully in control of the sale of alcohol from that bar.
71. All staff shall be trained prior to undertaking any sale of alcohol on the premises. The training shall include:
 - a) Drugs Awareness,
 - b) Conflict resolution,
 - c) Selling to under-age person,
 - d) Selling to drunks.

Such training will be recorded, and records shall be kept at the premises which will be produced to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or Police on demand.

Appendix 3 – Representations from Responsible Authorities

Police Objections

I refer to the above premises licence application and would confirm that under Section 18 (6) (a) of the Licensing Act 2003, relevant representations are made to the application.

Having visited the location, there are concerns under the public safety element of the Licensing Act 2003, given there is an expectation of the sale of 5000 tickets but the infrastructure surrounding the venue, specifically road links, would be swamped by such an attendance which in itself could also give rise to issues of crime and disorder.

The rural location and road situation would also prove a challenge for any blue light service called to the event in the case of an emergency.

The latter element noted previously (crime and disorder) can also be engaged with the sale of alcohol from 12.00hrs until 03.00hrs on Friday and Saturday as excessive drinking can lead to ASB and disorder.

John Bean
Licensing Officer

Appendix 4 – Representations from Interested Parties

Broadwindsor Group Parish Council

We have been contacted by a number of parishioners and have included their comments within our submission.

The Parish Council is disappointed that the application has been submitted without detailed plans which has resulted in a significant number of issues being raised which we hope will be addressed before any decision is made.

Prevention of Crime and Disorder

Large number of people in one confined area with access to alcohol and drugs, there will be an element who will indulge to excess with the usual consequences of arguments, fights, and unacceptable behaviour.

Rural crime is already a growing problem – this event will be seen as an opportunity and /or cover for criminal activity on site and in the local area.

Have the local forces been consulted about this event and the resources that may need to be resourced and deployed to cover the event?

Public Safety

Organisers do not have an Event Management Plan or Traffic Management Plan available for review at this time, therefore, the following risks to the public, have not been addressed.

Have the Highways Dept at Dorset Council been consulted about this event?

The applicant has stated that a safety coordinator will be appointed. This person is not named and there is no indication how this person will be skilled, qualified, or experienced to deal with this position.

Are the organisers providing transport from local stations, local towns to reduce the number of vehicles?

Single track roads in a poor state of repair– large volumes of vehicles - risk to pedestrians, dog walkers, horse riders.

Access for emergency service vehicles and council service vehicles would be compromised with high volumes of traffic on single track roads.

Riverside camping facilities - evacuation plan for bad weather – flash flooding which is becoming a regular summer occurrence.

Environmental impact of littering in River Axe and wild weeing by festival goers!!

Proximity of River Axe – will there be adequate security fencing and security personnel to ensure public safety, the combination of alcohol and drugs and the temptation of messing about in the water in hot weather.

The applicant has stated that a first aid kit will be available for medical emergencies. Yet the applicant fails to state whether any persons on site will be first aid trained. The applicant also fails to indicate how medical emergencies are anticipated will need to be dealt with. During festivals patients present with catastrophic injuries, broken bones, overdosing on illegal drugs and alcohol, stroke, cardiac arrest and pneumonia from drug use and hypothermia.

The applicant has provided no information, with regards, to mitigation and resolution of these kinds of emergencies.

Prevention of Public Nuisance

Traffic on single track roads – impact on quiet enjoyment for pedestrians, dog walkers, horse riders

Impacting 'business of usual' for local residents during set up, festival itself and dismantling, rural area and festival planned during silaging and haymaking season, racehorse yards in the area.

Music to 3am – who will be monitoring the noise levels?

Festival participants remain in the fenced compound – last time this was not the case, free range across neighbouring farmland.

Protection of children from harm

Proximity of River Axe – will there be adequate security fencing and security personnel to ensure safety, the attraction of children to water.

Resident 1

To Whom it may concern

I wish to object to this proposal as I can't see how it's not going to have a major affect on the river and all the hard work being done by not just myself with the financial help of both Dorset National Landscape Partnership and the Environment Agency to protect and improve the river, it's wild life ,and the flora and fauna surrounding it , But also other land owners in the area who can see the need for change along our water courses , to improve water quality and biodiversity for the good of all.

Funding is at present being sort to do works in the neighbouring field along these similar lines , we are also looking at the possibility of improvement works at the site of so called Little Jamaica. I would prefer to it to be Known as gorgeous Dorset , where it would appear the application proposes to actually span the river . Just some of the wildlife known to be active in this area include Kingfishers , otters , Lapwings , Snipe , Woodcock, Herons and Egrets.

I believe this to an AONB and needs to be protected as such .
The roads around the proposed site are some of the narrowest in Dorset and can't possibly see how they could cope with an extra five to ten thousand people, catering vans and HGV traffic and who will be left with the cost of of putting them right after.
Quite simply the wrong place for such a major event.

Many thanks

Representation 2

With regards to the Dorsom Music Festival, Beaminster, application for planning by Hoptails Ltd. I have some objections that I would like to communicate. These are as follows:

1. Although the applicant has stated that a detailed Event Management Plan (EMP), will be submitted, this is not available to view. It is my opinion, that it would be very unwise to grant planning permission, for this event without these plans being completed. Applicants will be selling tickets for this event on the back of planning permission. If the EMP fails to deliver on specifications then the event will be cancelled leaving ticket holders with tickets that will be unusable. Potentially this could leave the council with a liability issue after granting permission for this event. The applicants have listed themselves as a Limited company. This allows directors to dissolve companies and avoid debts and promises of services.

2 The applicant has stated that a safety coordinator will be appointed. This person is not named and there is no indication how this person will be skilled, qualified or experienced to deal with this position.

3. The applicant has stated that a first aid kit will be available for medical emergencies. Yet the applicant fails to state whether any persons on site will be first aid trained. The applicant also fails to indicate how medical emergencies will be dealt with. I work for the NHS. I am a HCA and have worked in ED Yeovil Hospital during the Glastonbury Festival, many times. We have patients presenting with catastrophic injuries, broken bones, overdosing on illegal drugs and alcohol, stroke, cardiac arrest and pneumonia from drug use and hypothermia. The applicant has provided no information, with regards, to mitigation and resolution of these kinds of emergencies.

4. Although the applicant states that a fire risk assessment will be completed, there is no information regarding these details, who will complete this work and how said person will be qualified, skilled and experienced in dealing with this aspect of the EMP.

5. Traffic controls have also not been submitted. Seaborough is a small village with single carriageway roads, used by cyclists, walkers and many, many horse riders. We have a number of large racing stables in and around the village. The large numbers of vehicles accessing this event will seriously compromise the safety of these other local road users. I am a shift worker, working nights and weekends. This traffic congestion will impede my attendance to work.

It is very noticeable that the EMP is not forthcoming and as such I would suggest, that for the reasons stated, planning permission is not granted until a detailed and precise EMP is available for the council and residents to view. I think this is a reasonable assertion.

Response From Applicant

1. *NO event can take place under this proposed Licence without their being an Event Management Plan in place.*
2. *The contents of the Event Management Plan do not form a part of any Premises Licence other than to reference it as a pre-requisite to any such event being contemplated or delivered.*
3. *Event Management Plans are created by the organizers and are then presented to the relevant and responsible authorities prior to any event being staged, for prior approval.*

4. *The usual body to deal with such arrangements are the local Safety Advisory Group for Dorest, which will include elements from the Emergency Services, HSE etc.*
5. *Therefore ALL Public Safety issues, such as some of the concerns raised in [REDACTED] Rep, are dealt with in the Event Management Plan – the definitive guide for which is, as you know 'The Purple Book', AND*
6. *We therefore return to Point 1 above – that NO such event can ever take place unless the Event Management Plan has first be signed off by the Safety Advisory Group in accordance with nationally accepted and recognized best practice.*

Thanks for your email. Yes I would like to continue with my objection to this application. The applicants and their representatives have referenced the Events Management Plan (EMP) on numerous occasions. I have contacted Hoptails and their representatives for a copy of their EMP. As yet I have received no reply to my requests, not even a curtesy reply to explain that this will be forthcoming. My contacts with these groups are ignored. As such, I request that the licensing committee bear this in mind when reviewing this application.

Representation 3

Prevention of Crime and Disorder

Large number of people in one confined area with access to alcohol and drugs, there will be an element who will indulge to excess with the usual consequences of arguments, fights, and unacceptable behaviour.

Rural crime is already a growing problem – this event will be seen as an opportunity and /or cover for criminal activity on site and in the local area.

Have the local forces been consulted about this event and the resources that may need to be resourced and deployed to cover the event?

Public Safety

Organisers do not have an Event Management Plan or Traffic Management Plan available for review at this time, therefore, the following risks to the public, have not been addressed to some resident's satisfaction.

Have the Highways Dept at Dorset Council been consulted about this event?

The applicant has stated that a safety coordinator will be appointed. This person is not named and there is no indication how this person will be skilled, qualified, or experienced to deal with this position.

Are the organisers providing transport from local stations, local towns to reduce the number of vehicles?

Single track roads in a poor state of repair– Large volumes of vehicles - Risk to pedestrians, dog walkers, horse riders.

Access for emergency service vehicles and council service vehicles would be compromised with high volumes of traffic on single track roads.

Riverside camping facilities - evacuation plan for bad weather – flash flooding which is becoming a regular summer occurrence.

Environmental impact of littering in river Axe and wild weeing by festival goers!!

Proximity of River Axe – will there be adequate security fencing and security personnel to ensure public safety, the combination of alcohol and drugs and the temptation of messing about in the water in hot weather.

The applicant has stated that a first aid kit will be available for medical emergencies. Yet the applicant fails to state whether any persons on site will be first aid trained. The applicant also fails to indicate how medical emergencies are anticipated will need to be dealt with. During festivals patients present with catastrophic injuries, broken bones, overdosing on illegal drugs and alcohol, stroke, cardiac arrest and pneumonia from drug use and hypothermia. The applicant has provided no information, with regards, to mitigation and resolution of these kinds of emergencies.

Prevention of Public Nuisance

Traffic on single track roads – impact on quiet enjoyment for pedestrians, dog walkers, horse riders

Impacting 'business of usual' for local residents during set up, festival itself and dismantling, rural area and festival planned during silaging and haymaking season, racehorse yards in the area.

Music to 3am – who will be monitoring the noise levels?

Festival participants remain in the fenced compound – last time not the case, free range across neighbouring farmland.

Protection of children from harm

Proximity of River Axe – will there be adequate security fencing and security personnel to ensure safety, the attraction of children to water.

Representation 4

We have only just been informed by another local farm of the intention to have another festival, this time over three days and onward annually. We are the farm that adjoins Seaborough Manor Farm, and the bridleway from Mosterton that runs through our property and on to theirs.

We have a lot of sympathy for farms at this difficult time and of course extra income through diversification is no doubt what a lot of farms are looking for.

However this is surely not the right location with two way single track roads in an Area of Outstanding Natural Beauty, no immediate public transport links, for something of this size. With 5000 people we are probably looking at around 2000 vehicle movements, no doubt including camper vans etc. Where are they all going to park? Also all the larger vehicle movements associated with setting up and dismantling, toilets; food vans; music; stage set up etc. Something of this size is surely more suited to somewhere with decent transport links and organised hardstanding parking etc.

We understand there were considerable traffic problems and a serious road accident on one of the last occasions.

The noise level can be heard over a large area, and surely would be unfair on local residents (probably the whole of Mosterton). There were quite a few 'free-range' people on the last occasion, and I would consider with this amount of people, this problem will only worsen. I agree with the other objections and would strongly object myself to this licence being granted.

Representation 5

We share the concerns outlined below (prepared by xx). Since the information regarding the details for the organisation of the proposed festival is not available to us before we are expected to respond to the Licensing Department by 12th March, (and we are not aware of how rigorously the highways and other safety departments would ensure the concerns are addressed and enforce safety regulations), we feel unable to support the proposed festival in Seaborough.

Shared Concerns:

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Proximity of River Axe – will there be adequate security fencing and security personnel to ensure safety, the attraction of children to water.

We do hope that these concerns will be addressed prior to any permissions / licences being granted.

Representation 6

Myself and my wife , are against the licence for the dorsom music festival/ licence. We both feel that our tiny hamlet , seaborough with its one way damaged lanes would not be able to cope with the amount of people mentioned, there is already extra traffic using seaborough with building projects ongoing.

We also worry about the public safety as well , we normally cycle and walk the lanes around seaborough, but feel that would not be safe to do so over the 3 or 4 days of the mentioned festival.

Also we are concerned about people leaving the festival site at 3am (when proposed music finishes) we feel this is unfair to all the residents of seaborough.

Representation 7

Please see below a number of concerns raised by residents in Seaborough, who wish to remain anonymous, where the proposed DORSOM Music Festival is planned to be held this summer. We have contacted the applicant, but the relevant documents are not yet available to allay any concerns. I believe the applicant is waiting for a SAG meeting to take place prior to writing these documents which makes it very hard to know how well organised the event will be and if the concerns will be addressed

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Representation 8

Objection 1 – Area proposed as ‘Little Jamaica’ is on East Swilletts Farm.

We do not want the festival to take place on our land.

The area outlined as ‘Little Jamaica’ is directly on the current (and previous) river course. It is proposed there will be a bridge installed for participants to cross the river to use as part of the festival area. The boundary of East Swilletts Farm and xx land has always been the centre of the river (Riparian Ownership). Yesterday, we had confirmation from our solicitors (Kitson and Trotman, Beaminster) who hold the deeds to East Swilletts Farm, that “the river in its current location” is the boundary. This is the standard law for shared ownership of rivers, therefore it is for the other landowner to prove that the centre of the river is not the boundary line.

Refer to attached document which includes maps and photos.

Objection 2 – Environmental impacts on the River Axe – SAC and SSSI status

On behalf of the Upper Axe Landscape Recovery Team

On behalf of East Swilletts Farm

We do not want the festival to go ahead as it will significantly impact nature recovery along the River Axe.

The festival is located alongside and on the River Axe, which is a nationally significant river with SAC and SSSI status. There are multi-agency action plans and interventions taking place across the whole Axe catchment as it is recognised that this may be our last chance to save the Axe.

There are existing and planned projects covering this stretch of the Upper Axe:

Upper Axe Landscape Recovery

This is a multi-million pound, 20 year+, flagship project delivered by Upper Axe CIC, Defra, Natural England and the Environment Agency. Currently in its 2-year Development Phase, it will roll out from 2025. Ecology and hydrological surveys have already been undertaken along this stretch of the River Axe, which has confirmed there are a several protected species including Otters and Water Voles.

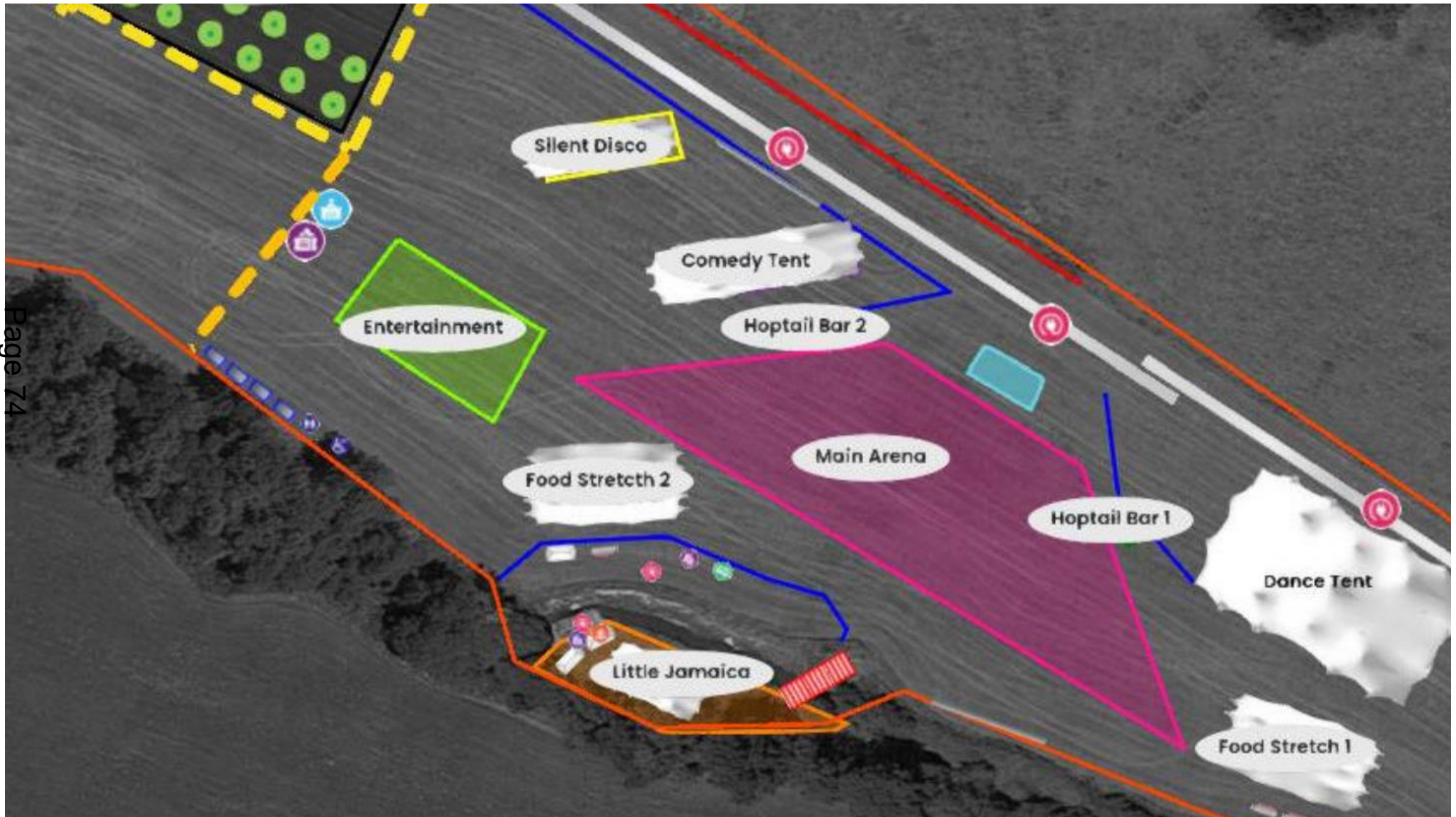
Alongside the key agencies involved, the project has also recently been visited, and had the support of, Rebecca Pow – Minister for Nature and Chris Loder – West Dorset MP.

- See video about the project <https://youtu.be/TrkEC34g5Qk>
- See attached document for further details about the project.

Linked to the work above, there are several river and wetland projects within, and upstream of, the proposed festival area which would be detrimentally impacted were the festival to go ahead.

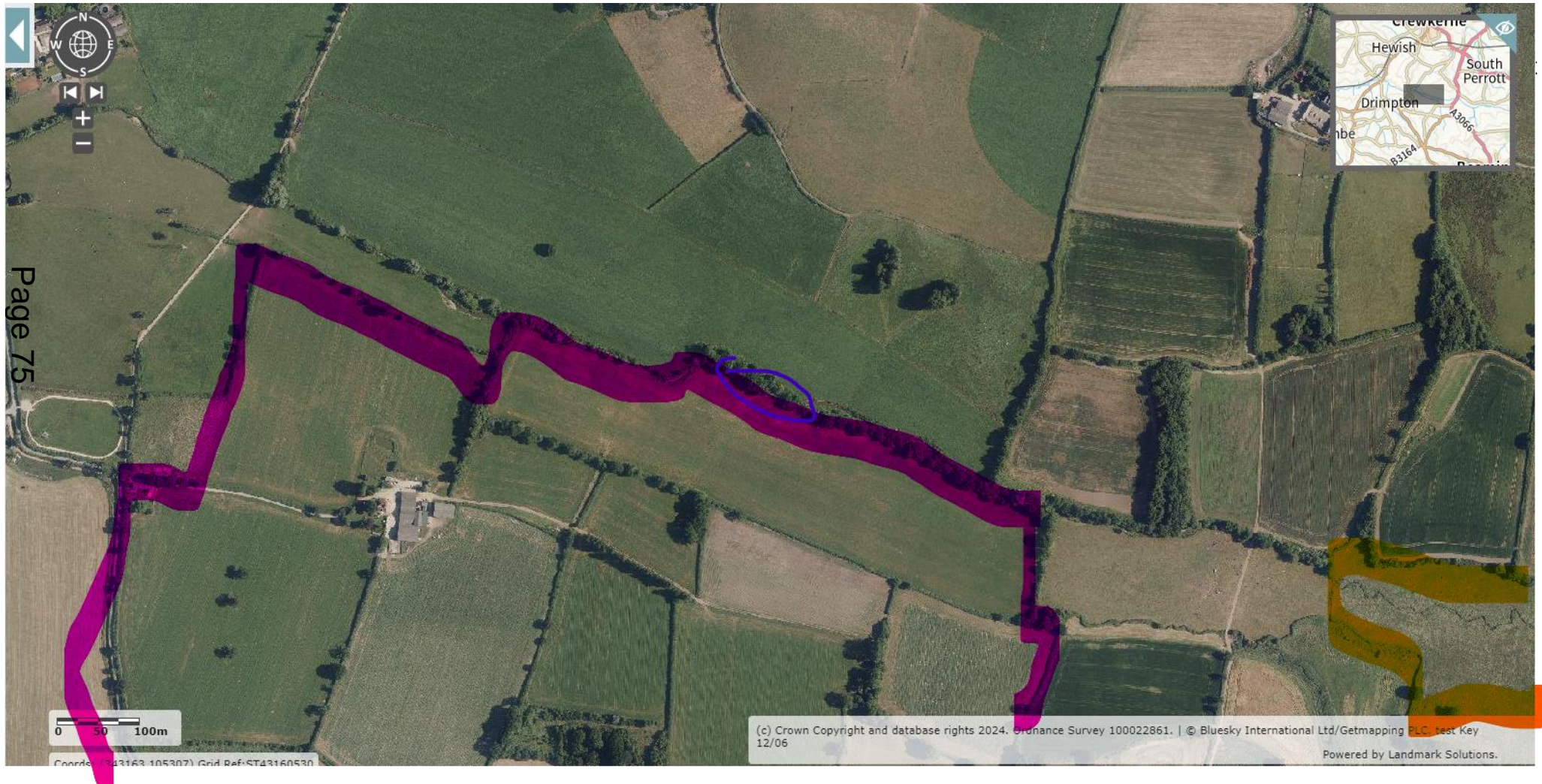
DorSom Festival Plan:

- Land above watercourse is owned by Barber. Below is Copp (East Swilletts Farm).
- River Axe runs along/near the hedge line. Boundary line is the centre of the river in its current location (“riparian ownership”).



West: towards Seaborough. East: towards Mosterton. North towards Crewkerne. South towards Littlewindsor.

- Pink highlighted area is boundary of East Swilletts Farm
- Purple lined area is the proposed area of 'Little Jamaica' in Dorsom
- Orange lighted area is Chris Banyard's recent EA & Dorset funded river & wetland improvements.
- Further EA funded river improvements about to start in the adjacent field to the left of Chris Banyard, owned by Adam Coleman.



**DorSom Festival Plan: close up of proposed 'Little Jamaica'
Partially on land owned by Copp (East Swilletts Farm)**



River Axe facing West towards Seaborough: 'Little Jamaica' area



River Axe facing West towards Seaborough (where rivers turns 45 degrees to the left): 'Little Jamaica' area



River Axe looking East towards Mosterton: 'Little Jamaica' area



River Axe looking East towards Mosterton: 'Little Jamaica' area



Looking North to proposed location of 'Little Jamaica'.



Photo taken from hedge line on East Swilletts side.



River and wetland restoration on Chris Banyards land, 2 fields upstream of proposed Festival.



Axe Landscape Recovery Partnership

2022 - 2049



Uniting farmers, landowners and communities to take collective action to restore degraded rivers and floodplains in the Axe catchment to a more naturally functioning, ecologically improved system.

The River Axe catchment, situated within Devon, Dorset and Somerset, covers approximately 30,800 hectares with the combined length of the Axe and its four tributaries totalling 418 km, in addition to many minor tributaries and feeder streams. The Axe is a shallow, non-navigable river which rises at 150m above sea level near Beaminster and flows for 35km west and south past the town of Axminster and into Lyme Bay.

The Axe derives from a British Celtic word, meaning 'abounding in fish', indicating what was once an extraordinarily productive and vibrant ecosystem – no wonder then, that the Axe is of national significance, as both a Special Area of Conservation (SAC) and a Site of Special Scientific Interest (SSSI).

Returning the River Axe SAC to 'favourable condition' is a requirement of the EU Habitats Directive and contributes to England Biodiversity Strategy Targets. The SAC has a number of measures attributed to it including a 'river restoration programme for protected areas' in the current River Basin Management Plan for the South West (Environment Agency 2014). Development of the river restoration plan and its subsequent implementation will help improve the status of the river, contributing to achieving Good Ecological Status as required under the Water Framework Directive.

The Axe Landscape Recovery project aims to secure the future of wildlife species and habitats in the River Axe and its floodplain, including the SAC and SSSI, and thereby demonstrate that productive agriculture, and the natural environment can co-exist.

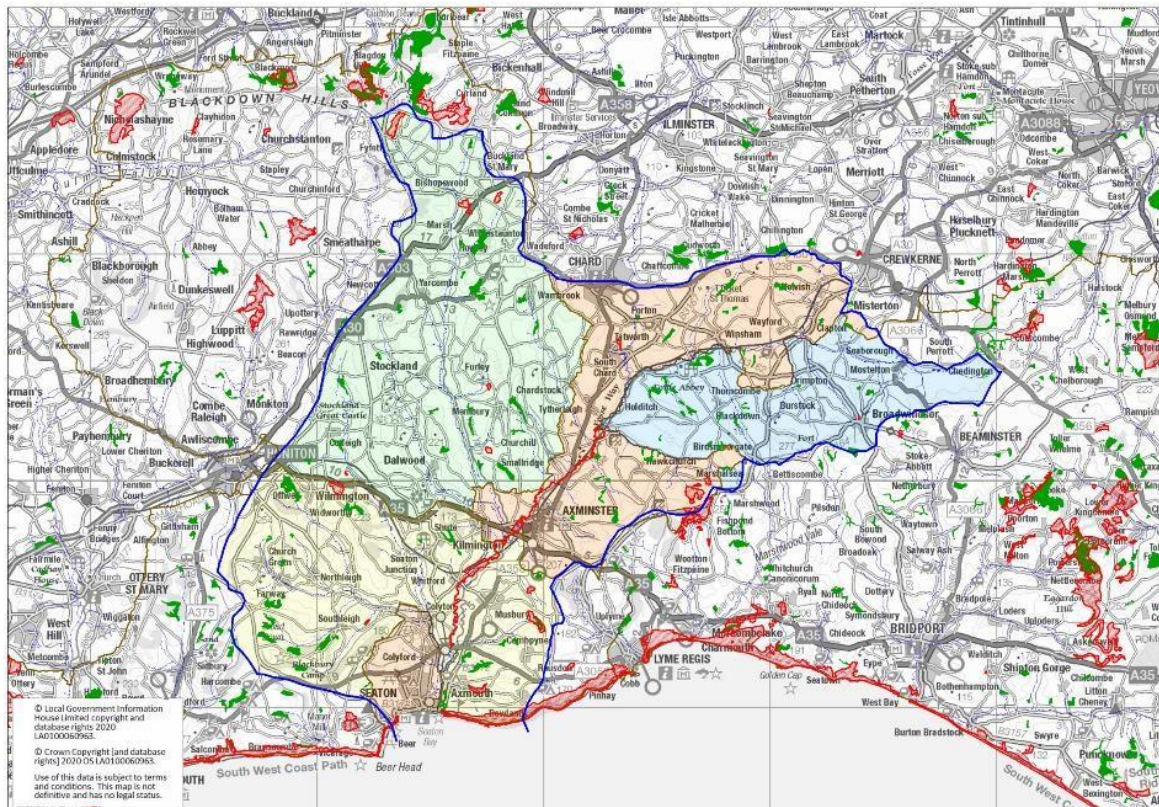
Only by working alongside farmers and utilising their knowledge of the land they farm, can we realise the potential for farming and food production to be part of the solution to reversing biodiversity loss, greenhouse gas emissions and ultimately climate change. Over the generational timeframe, the project aims to work towards both economic and environmental resilience within the participating farms, with the importance of farming to the regional economy a paramount consideration.

The main aims of the project are to:

1. Reconnect the river to the floodplain.
2. Increase the range and diversity of habitats.
3. Reduce diffuse pollution and sediment load from agricultural activities.



Map of the Axe Catchment



KEY FACTS

- The Axe Landscape partnership was one of 22 flagship projects chosen during round one of the Defra's new Landscape Recovery Scheme.
- The project will run for a minimum of 20 years and is currently nearing the end of its 2-year Development Phase with the support of an initial grant of £800,000.
- The project evolved out of the Triple Axe catchment-wide strategic partnership, which includes the collaboration of three National Landscapes – Dorset, East Devon and the Blackdown Hills.

Video about the Axe project with Rebecca Pow, Minister for Nature, February 2024

<https://youtu.be/TrkEC34g5Qk>

Axe Landscape Recovery webpage

[Upper Axe Landscape Recovery](#)

Information about the Landscape Recovery Scheme

www.gov.uk/government/publications/landscape-recovery-more-information-on-how-the-scheme-will-work/landscape-recovery-more-information-on-how-the-scheme-will-work

News about the 22 flagship projects within the scheme

<https://defrafarming.blog.gov.uk/2022/12/08/an-update-on-the-first-round-of-landscape-recovery-projects/>